

Guidelines for Filling out the Action Plan

1	Applicants should not give a specific start date for the implementation of the project, but only refer to phrases like '1st month', '2nd month' etc. Taking into account all relevant factors that may affect the action plan, it is recommended that the estimated duration and total duration of each activity be based on the most likely duration and not on the shortest possible time
2	The activities specified in the activity plan must be compatible with the relevant parts of the application form and those specified in the Logical Framework.
3	The applicant must be the applicant and/or partner and/or affiliate-supporter who implements the activity
4	Non-activity months or interim periods should also be included in the activity plan and should be taken into account in calculating the total estimated duration of the project/activity
5	The action plan should be detailed enough to provide an overview of the preparation and implementation of each activity.